

**PRE-FABRICATION
REVIEW**

Rika Smith McNally and Associates
Conservators of Public Art

Accession #:

Pre-Fabrication Conservation Review Form with Maintenance Plan

Conservator:		Date:
Prepared For:		
Documentation/Information Provided By:		
Artist First Name:		Artist Last Name:
Artist Address:		
Artist Phone Number:		Artist Email:
Co-Designers (if any):		
Landscape Architect:		
Engineer:		
Project Name:		
Project Location:		
Environment: (describe location, orientation, site analysis, and available water/electricity)		
Access: (require ladder or lift? are there steps, fences, gates, etc?)		
Size:		
General Materials:		
Specific Materials: (in list form, include alloys, exact type of alloys, paints, etc.)		
Required Materials Testing: (including graffiti tests)		
Fabricators: (list with contact info)		
Transportation: (who is responsible for getting the artwork to the site?)		
Base/Method of Installation: (description, size, sketch, engineer's diagram, person/firm responsible for installation, need for street closure?)		
Lighting:		
Timeline/Proposed Date of Installation:		

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Artist Statement: (proposal and description)

Physical Description: (provided by artist)

Discussion and Recommendations:

Conclusion: (maintenance plan and expected costs)